## TENNESSEE HOUSING DEVELOPMENT AGENCY SECTION 8 – HOUSING CHOICE VOUCHER PROGRAM HOUSING QUALITY STANDARDS INSPECTION FORM

Inspector				County				Sub	Subsidy Number					
Tenant						Tena	ant Phone			Schedu	lling Numb	per (if applicable)		
Date of Requ	uest			Date of Ir	nspection	<u> </u>		Dat	e of Las	t Inspecti	ion			
Inspection 7	Гуре		L	Ur	nit Type				Numb	er of Bec	drooms			
Initial		Single family det	ached-house	Lo	w-rise apartı	nent			Numb	er of Roo	oms Used	for Sleeping		
Annual		Semi-detached-	duplex	Hi	gh-rise apart	ment			Censi	us Tract				
Damage		Manufactured ho	me	Ro	ow / town hou	ise / con	dominium		Туре	of Constr	uction			
Complaint				<b>-</b>					Squai	re Footag	age			
Audit					] This i	s a grou	ıp residence.		Contr	act Rent				
Unit Address	s (Num	ber and Street or I	Route and Box	)		Owr	ner / Agent Nan	ne	•					
City			State	)	ZIP	Add	ress							
Tenant's Ma	iling A	ddress, if different				City ZIP		Sta	te		Phone N	lumber		
RATING		AILED (DATE) ASSED (DATE)					IVE (DATE) PECTION	GAS [	ELEC	w	FR (NO	Γ CONNECTED)		
Date repair	rs to b	e completed:			Sched	luled da	ate(s) of reins	pection:						
At any time	durin	g the inspection	process, was	s there a	delay caus	ed by th	ne Tenant?	□ No □	Yes (	give date	es)			
										1.4				
		g the inspection s for approval):	process, was	s there a	n administr	ative de	elay? ∐ No	∐ Yes	(state	date, rea	ason(s), a	and obtain		
At any time	durin	ng the inspection  Owner. Was Ext												
Enter begin	nning	and ending date:	s of initial Ext	ension:		Ū				· ·				
Were subs	equer	nt Extensions gra	anted?   N	o ∐ Y€	es (enter d	ates and	d reasons, an	id obtain I	Manage	er's appr	oval)			
NOTE: Th	e grar	nting of an Exten	sion does no	t relieve	the staff pe	rson of	conducting a	reinspec	tion for	the repa	airs of the	other party.		
Date(s) of I	Reins	pection:												
If unit failed	If unit failed, and Owner was responsible for repair(s), HAP was _ abated or _ terminated (enter dates of abatement period, or													
date HAP v														
If unit failed	d, and	Tenant was res	ponsible for r	epair(s),	was Assist	ance te	rminated? L	] No 📙	Yes (	enter dat	te)			
	SUMMARY OF REPAIRS													
Were any "EMERGENCY REPAIR ITEMS" found? Date and time Owner Tenant notified: Date and time of reinspection: Date and time of reinspection: Pass?														
NOTE: Documentation must be placed in file reinspection: Pass?														
		DATE PASSED		D/	ATE PASSEI	)	·	file DATE PA	ASSED			Yes No No DATE PASSED		
ITEM NO		, ,	ITEM NO	D/		)	st be placed in	file	ASSED			Yes No		
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HO-0372 Revised 5/2005 INSTRUCTIONS: Complete the following questions for lease in place and annual recertifications. Throughout this document make sure <u>each question</u> is answered, item is checked, or N/A is indicated. To help you determine make the second that make the second that make the second that the

determine problems or situations that may not be easily identified, ask the tenant the following: If yes, what: Are you having any **problems** with your **unit**? Yes No Are there any **leaks** in the **roof** or **ceiling**? No Yes If yes, where: Are there any **holes** in the **floor** or **walls**? ΠO If yes, where: Yes  $\mathsf{No}$ Are there any plumbing leaks or other plumbing problems? Yes If yes, where: Are there any **electrical** problems? Yes No If yes, where: Do all of the **electrical outlets** throughout your house **work**?  $\mathsf{No}$ If no, where: Yes Do all of the **electrical outlets** have **coverplates** over them? If no, where: Yes No Are there any **cracks** or **breaks** in any of your **windows**? ີYes [ Πo If yes, where: If no, where: Are there **locks** on all of your **windows**? ີYes [  $\neg$ No Do all of the locks (on your windows) work? ☐Yes ☐No If no, where: Yes No If no, where: Can you raise at least one window in each room? Will at least one window in each room remain up when ☐Yes ☐No If no, where: raised? ☐Yes ☐No Do you have a **key** to unlock your **doors**? If no, which door: Do the locks on all of your doors work? ☐Yes ☐No If no, which door: Does your oven and all 4 burners on your stove work ☐Yes ☐No **Burners** properly? Oven Who owns the stove? Tenant Landlord Is the stove . . . Gas **Electric** Does your freezer and refrigerator work properly? ]Yes ∏No Freezer Refrigerator Who **owns** the **refrigerator**? Landlord Tenant ]Yes □No Do you have any bugs or mice? Bugs Mice City County Well Water What kind of water do you have? Who provides (pays for) the water? Tenant Landlord If yes, what kind: Do you have any **problems** with your water, such as leaks, Yes No rust or corrosion, odors, or inadequate pressure? Has your landlord installed a new water heater since the last ☐Yes ☐No inspection? Is the water heater . . . Gas Electric City ☐ County ☐ Septic Tank What kind of **sewer system** do you have? If yes, what kind: If **septic tank**, have you had any problems? Yes No What kind of air conditioning do you have? Central Window Other None Landlord If window unit, who owns the unit? Tenant Is your **heat** . . . **Electric** Gas **Natural Propane** If **gas**, is it . . . Central What kind of **heat** do you have? ☐Vented Gas Wood Baseboard Radiant Floor Furnace Other Yes No Are you having any **problems** with your **heat**? If yes, what kind: How many children under the age of 6 reside, or is expected None to reside, in the household? Who is responsible for the removal of the trash? Tenant Landlord If tenant, do you pay to have the trash removed? Yes No

Item #	LIVING ROOM NOTE: A window is required	Р	F	ı	NA	Repairs Required/Comments			
101.00	Is there a living room?								
102.01	Are there at least two working <b>outlets</b> or one working <b>outlet</b> and one working permanently installed ceiling or wall <b>light fixture</b> ?								
103.01	Are all outlets/switches flush with the wall and do they have								
400.00	unbroken, tight fitting cover plates?								
103.02 103.03	Are <b>light fixtures/ceiling fans</b> secured to the wall or <b>ceiling</b> ?  Is room free from any frayed or exposed <b>wiring</b> and is the <b>wiring</b>								
103.03	the proper type?								
103.05	Do all permanently installed ceiling or wall <b>light fixtures</b> have								
	covers, if they were designed to have covers?								
104.01	Do all windows and doors that are accessible from the outside								
	have <b>secure frames</b> and <b>acceptable locks that work?</b> NOTE: Padlocks are not allowed; if door is partially glass (or alternate								
	egress is present), then double keyed locks are allowed; if there is								
	no glass in the door (or alternate egress is not present), then the								
405.04	"flip" type lock can be installed.								
105.01 105.02	Is there at least one window? (which opens to the exterior)  Are all windows airtight, free of breaks/cracks, and do sashes								
100.02	meet? Any other deterioration?								
105.03	If windows are made to open, will at least one window open?								
	(SEE ITEM 830.02) Will this <b>window remain up</b> when raised?								
105.04	NOTE: Props are not allowed in any windows.  If no central A/C in the unit, does this window have a screen?								
100.04	Is screen torn, missing, need to be replaced?								
105.07	Are exterior doors airtight, have adequate weatherstripping,								
	and sound threshold? If storm door is present, is it properly installed?								
105.08	<pre>installed? Door knobs properly installed? Are interior doors opening into rooms properly installed and stay</pre>								
100.00	shut? Any hazardous conditions? Door knobs properly installed?								
105.09	Are closet doors properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?								
106.01	Is the <b>ceiling</b> sound and free from hazardous defects, leaks, holes, bulges?								
107.01	Are the <b>walls</b> sound and free from hazardous defects or holes?								
108.01	Is the <b>floor</b> sound and free from hazardous defects, holes, soft spots, bulges, or tripping hazards?								
	ITEMS 109.01 AND 109.03 PERTAIN ONLY TO UNITS BUILT PRIOR TO 1978 AND A CHILD UNDER THE AGE OF 6 RESIDES OR IS EXPECTED TO RESIDE IN THE UNIT								
109.01	Are all large interior painted surfaces (ceilings, floors, doors,								
	walls, etc.) free of deteriorated paint? If deteriorated paint is								
	present, the area <b>EXCEEDS DOES NOT EXCEED</b> the de minimis levels as found on page 18.								
109.03	Are all small surface areas (windowsills, baseboards, trim,								
	etc.) free of deteriorated paint? If deteriorated paint is present,								
	the area $\square$ <b>EXCEEDS</b> $\square$ <b>DOES NOT EXCEED</b> the de minimis levels as found on page 18.								
116.01	If this room is used for sleeping, is there a door for privacy?		<u> </u>						
118.02	Is there a _ direct or _ indirect heat source?								
118.03	Does the heat source operate properly?								
118.04	Does the <b>permanent heater</b> have a <b>knob</b> , and appear to be								
	properly installed? (wall units, baseboards, vented gas, etc.)								
	NOTE: If a ventless gas heater is present in the room, and the room is used for sleeping, the certification must be signed on page 19								
118.05	If this room is used for sleeping, and a ventless gas heater is present inside the room, is the heater designed for bedroom								
	<b>use?</b> If the room is not used for sleeping, the heater does not have to meet this requirement.								
118.08	If this room is used for sleeping, and a ventless gas heater is								
	present, is <b>carbon monoxide detector</b> present <b>inside</b> the room?								
	NOTE: If the room is not used for sleeping, a carbon monoxide detector is not required inside the room, but is required in the unit.								
118.10	Does the <b>carbon monoxide detector</b> operate properly?								
132.02	If this room is used for sleeping, is there a smoke detector								
	located outside of this room?								
132.03	Does the <b>smoke detector</b> operate properly?								
<del>                                     </del>	REPAIRS REQUIRED/COMMEN	TS							
LIVING ROOM									

Item #	KITCHEN AREA NOTE: A window is not required	Р	F	ı	NA	Repairs Required/Comments
201.00	Is there a kitchen?					1
201.00		Н	_			
	Is there at least one working <b>outlet</b> and one working, permanently installed ceiling or wall <b>light fixture</b> ?					
203.01	Are all <b>outlets/switches</b> flush with the wall, and do they have unbroken, tight fitting <b>cover plates</b> ?					
203.02	Are light fixtures/ceiling fans secured to the wall or ceiling?					
203.03	Is room free from any exposed or frayed <b>wiring</b> , and is the <b>wiring</b> the proper type?					
203.04	Are <b>stove</b> and <b>refrigerator</b> plugged into an <b>outlet</b> ? <b>NOTE</b> : the stove and refrigerator cannot be plugged into an extension cord					
203.05	Do all permanently installed ceiling or wall <b>light fixtures</b> have <b>covers</b> , if they were <b>designed</b> to have covers?					
204.01	Do <b>all windows</b> and <b>doors</b> that are accessible from the outside have					
204.01	secure frames and acceptable locks that work? NOTE: Padlocks are					
	not allowed; if door is partially glass (or alternate egress is present), then					
	double keyed locks are allowed; if there is no glass in the door (or alternate egress is not present), then the "flip" type lock can be installed.					
205.02	Are all windows airtight, free of breaks/cracks, and do sashes meet?					
	Any other deterioration?					
205.03	If windows are made to open, will at least one window open? (SEE					
	ITEM 830.02) Will this window remain up when raised? NOTE: Props					
205.04	are not allowed in any windows.  If no central A/C in unit, does this window have a screen? Is screen					
200.04	torn, missing, need to be replaced?					
205.07	Are exterior doors airtight, have adequate weatherstripping, and					
	<b>sound threshold?</b> If <b>storm door</b> is present, is it <b>properly installed? Door knobs</b> properly installed?					
205.08	Are interior doors opening into rooms properly installed and stay shut?					
205.00	Any hazardous conditions? Door knobs properly installed?					
205.09	Are <b>closet doors properly installed</b> and stay <b>shut</b> ? Any hazardous conditions? Door <b>knobs</b> properly installed?					
206.01	Is the <b>ceiling</b> sound and free from hazardous defects, leaks, holes, bulges?					
207.01	Are the walls sound and free from hazardous defects or holes?					
208.01	Is the floor sound and free from hazardous defects, holes, soft spots,					
	bulges, or tripping hazards?					
	ITEMS 209.01 AND 209.03 PERTAIN ONLY TO UNITS BUILT PRIOR TO 1978 AND A CHILD UNDER THE AGE OF 6 RESIDES OR IS EXPECTED TO RESIDE IN THE UNIT					
209.01	Are all large interior painted surfaces (ceilings, floors, doors, walls,					
	etc.) free of deteriorated paint? If deteriorated paint is present, the area  EXCEEDS  DOES  NOT  EXCEED the					
	de minimis levels as found on page 18.					
209.03	Are all small surface areas (windowsills, baseboards, trim, etc.) free of					
	deteriorated paint? If deteriorated paint is present, the area					
	<b>EXCEEDS</b> DOES NOT EXCEED the de minimis levels as found on page 18.					
	Stove is GAS ELECTRIC					
210.01	Is there a microwave or stove with an oven and all burners working?					
210.02	Is the oven door secure and knobs and handles present? Is there at					
	least one rack in the oven? Are there any other safety hazards?					
	NOTE: IF OWNER OWNS GAS STOVE, THEN THE GAS CERTIFICATION ON PAGE 20 MUST BE SIGNED ANNUALLY.					
211.01	Is there a refrigerator which freezes and cools properly? Check		Ī			
	gaskets/seals. Are there any other <b>safety hazards</b> ? Is there <b>at least one shelf present</b> ? Is <b>grill</b> present, if designed to have a grill?					
212.01	Is there a sink in the kitchen with hot and cold water? Are handles					
	present and secure? Does the water drain properly? Is there adequate					
212.00	water pressure?	Н				
212.02 212.03	Is the trap properly installed? Are all pipes and the faucet free from leaks or drips?	H	-			
212.03	Are holes around the pipes covered?					
213.01	Is there a <b>space</b> to store and prepare food?		1			
213.02	Are cabinet doors and drawers properly installed? Knobs or handles		1			
210.02	present (if designed to have knobs or handles)?					
218.02	Is there a  direct or  indirect heat source?		寸			
218.03	Does the heat source operate properly?					
218.04	Does the permanent heater have a knob, and appear to be properly					
	installed? (wall units, baseboards, vented gas, etc.)					
218.09	If ventless gas heater is present in the unit, is carbon monoxide detector present in the unit?					
218.10	Does the carbon monoxide detector operate properly?	H	-			
	The second secon					KITCHEN

	BATHROOMS NOTE: An openable window or vent fan is required	Bathroom 1					2		
Item #		Р	F	I	NA	Р	F	I	NA
301.00	Is there a bathroom present?								
302.01	Is there at least one working, permanently installed light fixture?								
303.01	Are all outlets/switches flush with the wall, and do they have unbroken,								
	tight fitting cover plates?								
303.02	Are light fixtures/ceiling fans secure to wall or ceiling?								
303.03	Is room free from any exposed or frayed <b>wiring</b> , and is the <b>wiring</b> the proper type?								
303.05	Do all permanently installed ceiling or wall <b>light fixtures</b> have <b>covers</b> , if								
	they were <b>designed</b> to have covers?								
304.01	Do all windows and doors that are accessible from the outside have								
	secure frames and acceptable locks that work?								
305.02	Are all windows airtight, free of breaks/cracks, and do sashes meet?								
305.03	Any other deterioration?  If windows are made to open, will at least one window open? (SEE								
000.00	ITEM 830.02) Will this window remain up when raised? <b>NOTE</b> : <b>Props</b>								
	are not allowed in any windows.								
305.04	If no central A/C in the unit, does this window have a screen? Is screen								
305.05	torn, missing, need to be replaced?								
305.06	If there is no openable window, is there a <b>vent fan</b> present?  Does <b>vent fan</b> operate properly?								
305.08	Are interior doors opening into room properly installed and stay shut?								
	Any hazardous conditions? Door knobs properly installed?								
305.09	Are closet doors properly installed and stay shut? Any hazardous								<u>_</u>
	conditions? Door <b>knobs</b> properly installed?								
306.01	Is the <b>ceiling</b> sound and free from hazardous defects, leaks, holes,								
307.01	bulges?  Are the <b>walls</b> sound and free from hazardous defects, holes, and sharp								
307.01	objects?								
308.01	Is the <b>floor</b> sound and free from hazardous defects, holes, soft spots,								
	bulges, or tripping hazards? Check floor around toilet/tub carefully.								
	ITEMS 309.01 AND 309.03 PERTAIN ONLY TO UNITS BUILT PRIOR TO								
	1978 AND A CHILD UNDER THE AGE OF 6 RESIDES OR IS EXPECTED								
309.01	TO RESIDE IN THE UNIT  Are all large interior painted surfaces (ceilings, floors, doors, walls,								
303.01	etc.) free of deteriorated paint? If deteriorated paint is present, the area								
	☐ EXCEEDS ☐ DOES NOT EXCEED the de minimis levels as found on								
200.00	page 18.								
309.03	Are all small surface areas (windowsills, baseboards, trim, etc.) free of deteriorated paint? If deteriorated paint is present, the area								
	☐ EXCEEDS ☐ DOES NOT EXCEED the de minimis levels as found on								
	page 18.								
312.01	Is there a <b>sink</b> in the bathroom with <b>hot</b> and <b>cold water</b> ? Are <b>handles</b>								ĺ
	present and secure? Does the water <b>drain</b> properly? Is there <b>adequate water pressure</b> ?								ĺ
312.02	Is the trap properly installed?								
312.03	Are all pipes and the faucet free from leaks or drips?								
312.04	Are holes around the pipes covered?								
313.02	Are cabinet doors and drawers properly installed? Knobs present?								
314.01	Is there a flush toilet in an enclosed room?								
314.02	Does the toilet flush and shut off properly; is it free from leaks/cracks;								ĺ
315.01	and does it have a toilet seat and tank top? Is it stable / secure?		<u> </u>						
313.01	Is there a <b>tub</b> or <b>shower</b> with <b>hot</b> and <b>cold running water</b> ? Is there <b>adequate water pressure</b> ?								
315.02	Is the tub or shower free from leaks or drips and sharp objects, and								
	does it drain properly? Are handles and levers present? Is there a need								
	for caulking in or around the tub/shower area?								
316.01	Is there a door for privacy?		<u> </u>						
318.02	Is there a direct or indirect heat source? (bathroom #1)								
318.02 318.03	Is there a direct or indirect heat source? (bathroom #2)								
318.03	Does the <b>heat source operate properly</b> ?  Does the <b>permanent heater</b> have a <b>knob</b> , and appear to be <b>properly</b>		<u> </u>	1					
510.04	installed? (wall units, baseboards, vented gas, etc.)								
318.06	If ventless gas heater is present inside the bathroom, is the heater								
	designed for bathroom use? (Certification must be signed by Owner,								
	page 19)		<u> </u>	<u> </u>					
318.09	If ventless gas heater is present, is carbon monoxide detector present in the unit?								
318.10	in the unit?  Does the carbon monoxide detector operate properly?		<u> </u>						
310.10	Does the Carbon monoxide detector operate property?			<u> </u>		<u> </u>	DATI	HROC	MC

				oom				room	
	BEDROOMS NOTE: A window is required		ight ont (					Ctr Ctr F	
		FI	oor L			FI	oor L		
tem # 402.01	Are there at least two working <b>outlets</b> or one working <b>outlet</b> and one	Р	F	I	NA	Р	F	I	NA
	working, permanently installed light fixture?								
403.01	Are all <b>outlets/switches</b> flush with the wall, and do they have unbroken, tight fitting <b>cover plates</b> ?								
403.02	Are light fixtures/ceiling fans secured to the wall or ceiling?								
403.03	Is room free from any exposed or frayed wiring, and is the wiring the proper type?								
403.05	Do all permanently installed ceiling or wall <b>light fixtures</b> have <b>covers</b> , if they were <b>designed</b> to have covers?								
404.01	Do all windows and doors that are accessible from the outside have secure frames and acceptable locks that work? NOTE: Padlocks are								
	not allowed; if door is partially glass (or alternate egress is present), then double keyed locks are allowed; if there is no glass in the door (or alternate egress is not present), then the "flip" type lock can be installed.								
405.01	Is there at least one window? (which opens to the exterior, if openable)								
405.02	Are all windows airtight, free of breaks/cracks, and do sashes meet? Any other deterioration?								
405.03	If windows are made to open, will at least one window open? (SEE ITEM 830.02) Will this window remain up when raised? NOTE: Props are not allowed in any windows.								
405.04	If no central A/C in the unit, does this window have a screen? Is screen torn, missing, need to be replaced?								
405.07	Are exterior doors airtight, have adequate weatherstripping, and sound threshold? If storm door is present, is it properly installed? Door knobs properly installed?								
405.08	Are interior doors opening into room properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?								
405.09	Are closet doors properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?								
406.01	Is the <b>ceiling</b> sound and free from hazardous defects, leaks, holes, bulges?								
407.01	Are the walls sound and free from hazardous defects or holes?								
408.01	Is the floor sound and free from hazardous defects, holes, soft spots,								
	bulges, or tripping hazards?								
	ITEMS 409.01 AND 409.03 PERTAIN ONLY TO UNITS BUILT PRIOR TO 1978 AND A CHILD UNDER THE AGE OF 6 RESIDES OR IS EXPECTED TO RESIDE IN THE UNIT								
409.01	Are all large interior painted surfaces (ceilings, floors, doors, walls, etc.) free of deteriorated paint? If deteriorated paint is present, the area   EXCEEDS DOES NOT EXCEED the de minimis levels as found on page 18.								
409.03	Are all small surface areas (windowsills, baseboards, trim, etc.) free of deteriorated paint? If deteriorated paint is present, the area   EXCEEDS DOES NOT EXCEED the de minimis levels as found on page 18.								
416.01	Is there a door for privacy?								
118.02	Is there a direct or indirect heat source? (bedroom #1)								
118.02	Is there a direct or indirect heat source? (bedroom #2)								
418.03	Does the heat source operate properly?								
418.04	Does the <b>permanent heater</b> have a <b>knob</b> , and appear to be <b>properly installed</b> ? (wall units, baseboards, vented gas, etc.)								
	NOTE: If a ventless gas heater is present in the room, the certification must be signed on page 19								
418.05	If a ventless gas heater is present inside the bedroom, is the heater designed for bedroom use?								
418.08	If ventless gas heater is present inside the bedroom, is carbon monoxide detector present inside the bedroom?								
418.10	Does the carbon monoxide detector operate properly?								
132.02	Is there a smoke detector located outside the bedroom?								
432.03	Does the smoke detector operate properly?								
	REPAIRS REQUIRED/COMMENTS								
	<u> </u>				-	BEDE	200	MS 1	<b>&amp;</b> 2

				oom (			4		
	BEDROOMS NOTE: A window is required			Ctr   Ctr   F				Ctr I	
		Fle	oor Le			F	loor L		
Item # 402.01	Are there at least two working <b>outlets</b> or one working <b>outlet</b> and one	Р	F	<u> </u>	NA	Р	F	ı	NA
402.01	working, permanently installed <b>light fixture</b> ?								
403.01	Are all <b>outlets/switches</b> flush with the wall, and do they have unbroken, tight fitting <b>cover plates</b> ?								
403.02	Are light fixtures/ceiling fans secured to the wall or ceiling?								
403.03	Is room free from any exposed or frayed wiring, and is the wiring the proper type?								
403.05	Do all permanently installed ceiling or wall <b>light fixtures</b> have <b>covers</b> , if they were <b>designed</b> to have covers?								
404.01	Do <b>all windows</b> and <b>doors</b> that are accessible from the outside have <b>secure frames</b> and <b>acceptable locks that work</b> ? NOTE: Padlocks are								
	not allowed; if door is partially glass (or alternate egress is present), then double keyed locks are allowed; if there is no glass in the door (or alternate egress is not present), then the "flip" type lock can be installed.								
405.01 405.02	Is there at least one window? (which opens to the exterior, if openable)  Are all windows airtight, free of breaks/cracks, and do sashes meet?  Any other deterioration?								
405.03	If windows are made to open, will at least one window open? (SEE ITEM 830.02) Will this window remain up when raised? NOTE: Props are not allowed in any windows.								
405.04	If no central A/C in the unit, does this window have a screen? Is screen torn, missing, need to be replaced?								
405.07	Are exterior doors airtight, have adequate weatherstripping, and sound threshold? If storm door is present, is it properly installed? Door knobs properly installed?								
405.08	Are interior doors opening into room properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?								
405.09	Are closet doors properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?								
406.01	Is the <b>ceiling</b> sound and free from hazardous defects, leaks, holes, bulges?								
407.01	Are the walls sound and free from hazardous defects or holes?								
408.01	Is the <b>floor</b> sound and free from hazardous defects, holes, soft spots, bulges, or tripping hazards?								
	ITEMS 409.01 AND 409.03 PERTAIN ONLY TO UNITS BUILT PRIOR TO 1978 AND A CHILD UNDER THE AGE OF 6 RESIDES OR IS EXPECTED TO RESIDE IN THE UNIT								
409.01	Are all large interior painted surfaces (ceilings, floors, doors, walls, etc.) free of deteriorated paint? If deteriorated paint is present, the area   EXCEEDS DOES NOT EXCEED the de minimis levels as found on page 18.								
409.03	Are all small surface areas (windowsills, baseboards, trim, etc.) free of deteriorated paint? If deteriorated paint is present, the area   EXCEEDS DOES NOT EXCEED the de minimis levels as found on page 18.								
416.01	Is there a door for privacy?								
418.02	Is there a direct or indirect heat source? (bedroom #3)								
418.02	Is there a direct or indirect heat source? (bedroom #4)						<u> </u>		
418.03 418.04	Does the heat source operate properly?  Does the permanent heater have a knob, and appear to be properly		<u> </u>			<u> </u>	<u> </u>	<u> </u>	
410.04	installed? (wall units, baseboards, vented gas, etc.)								
440.05	NOTE: If a ventless gas heater is present in the room, the certification must be signed on page 19								
418.05	If ventless gas heater is present in the bedroom, is the heater designed for bedroom use?								
418.08	If ventless gas heater is present inside the bedroom, is carbon monoxide detector present inside the bedroom?								
418.10	Does the carbon monoxide detector operate properly?		<u> </u>						
432.02 432.03	Is there a smoke detector located outside the bedroom?						<u> </u>		
43∠.03	Does the smoke detector operate properly?  REPAIRS REQUIRED/COMMENTS		<u> </u>			<u> </u>	<u> </u>	<u> </u>	
	ALI AINO ALQUIALD/OOMINILATO								
							ROO		

	OTHER ROOMS USED FOR LIVING AND HALLS	Room Code:				Roo	om Co	ode:	
	NOTE: A window is not required in these rooms, unless the room is used for sleeping	II.	ight (			Right Ctr I			
Itam #	*ROOM CODES	ll .	oor Le		\teal		loor L		\ear
Item #	1 - Diring Room, or Dining Area 2 - Second Living Room, Family Room, Den, Playroom, TV Room 3 - Entrance Halls, Corridors, Halls, Staircases 4 - Other	Р	F	I	NA	Р	F	I	NA
502.02	Is there a means of illumination, e.g., light fixture, wall outlet, window?								
503.01	Are all <b>outlets/switches</b> flush with the wall, and do they have unbroken, tight fitting <b>cover plates</b> ?								
503.02 503.03	Are light fixtures/ceiling fans secured to the wall or ceiling?								
	Is room free from any exposed or frayed wiring, and is the wiring the proper type?								
503.05	Do all permanently installed ceiling or wall <b>light fixtures</b> have <b>covers</b> , if they were <b>designed</b> to have covers?								
504.01	Do all windows and doors that are accessible from the outside have secure frames and acceptable locks that work? NOTE: Padlocks are								
	not allowed; if door is partially glass (or alternate egress is present), then								
	double keyed locks are allowed; if there is no glass in the door (or alternate								
505.01	egress is not present), then the "flip" type lock can be installed.								<u> </u>
	If the <b>room is used for sleeping</b> , is there at least one <b>window</b> ? (which opens to the exterior)								
505.02	Are all windows airtight, free of breaks/cracks, and do sashes meet? Any other deterioration?								
505.03	If windows are made to open, will at least one window open? (SEE								
	ITEM 830.02) Will this window remain up when raised? NOTE: Props are not allowed in any windows.								
505.04	If no central A/C in the unit, does this window have a screen? Is screen torn, missing, need to be replaced?								
505.07	Are exterior doors airtight, have adequate weatherstripping, and								
	<b>sound threshold?</b> If <b>storm door</b> is present, is it <b>properly installed?</b> Door <b>knob</b> properly installed?								
505.08	Are interior doors opening into room properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?								
505.09	Are closet doors properly installed and stay shut? Any hazardous								
506.01	conditions? Door knobs properly installed?  Is the ceiling sound and free from hazardous defects, leaks, holes,								
507.04	bulges?								
507.01 508.01	Are the <b>walls</b> sound and free from hazardous defects or holes?  Is the <b>floor</b> sound and free from hazardous defects, holes, soft spots,								
300.01	bulges, or tripping hazards?								
	ITEMS 509.01 AND 509.03 PERTAIN ONLY TO UNITS BUILT PRIOR TO 1978 AND A CHILD UNDER THE AGE OF 6 RESIDES OR IS EXPECTED TO RESIDE IN THE UNIT								
509.01	Are all large interior painted surfaces (ceilings, floors, doors, walls,								
	etc.) free of deteriorated paint? If deteriorated paint is present, the area EXCEEDS DOES NOT EXCEED the de minimis levels as found on								
509.03	page 18.  Are all small surface areas (windowsills, baseboards, trim, etc.) free of								
	deteriorated paint? If deteriorated paint is present, the area EXCEEDS DOES NOT EXCEED the de minimis levels as found on								
516.01	page 18.  If the room is used for sleeping, is there a door for privacy?	<u>                                     </u>						1	<u>l</u>
518.02	Is there a direct or indirect heat source? (room code #)								
518.02	Is there a direct or indirect heat source? (room code #)								
518.03	Does the heat source operate properly?								
518.04	Does the <b>permanent heater</b> have a <b>knob</b> , and appear to be <b>properly installed</b> ? (wall units, baseboards, vented gas, etc.)								
	NOTE: If a ventless gas heater is present in the room, and the room is used for sleeping, the certification must be signed on page 19								
518.05	If the room is used for sleeping, and a ventless gas heater is present								
	inside the room, is the heater <b>designed for bedroom use?</b> If the room is not used for sleeping, the heater does not have to meet this requirement.								
518.08	If this room is used for sleeping, and a ventless gas heater is present, is								1
	carbon monoxide detector present inside the room? NOTE: If the room is not used for sleeping, a carbon monoxide detector is not required inside								
518.10	the room, but is required in the unit.  Does the carbon monoxide detector operate properly?							1	
532.02	If this room is used for sleeping, is there a smoke detector located outside of this room?				1				
532.03		<u> </u>						<u> </u>	<u> </u> 
332.00	REPAIRS REQUIRED/COMMENTS	][	<u> </u>		I	<u> </u>	<u>I</u>	1	<u> </u>
	OTHER RO	$\Omega$	c tici	T I	ODIT	VINI	~ A NT	пц	TIC

NOTE A window is not required in these rooms, unless the room is used for skeping.   Fight Circl Lett.   Fight Circl Circl Rear   Floor Lord Circl R		OTHER ROOMS USED FOR LIVING AND HALLS		m Coc	le:		Room Code:				
tern in a process or pregulate process or process or pregulate process or		NOTE: A window is not required in these rooms, unless the room is used for sleeping.					H				
2						Rear				Rear	
1-3-terostawy teach price have now "ayean" types   1-3-terostawy teach price have not been a means of illumination, e.g., light future, wall outlet, window?	Item #					T <sub>NIA</sub>			Ī		
Are all outlets/kwitches flush with the wall, and do they have unbroken, sight fitting cover plates?	502.02	2 - Second Living Room, Family Room, Den, Playroom, TV Room 4 - Other	P	Г	1	INA		Г	1	NA	
tight fitting cover plates?  503.02 Are light fixtures/celling fans secured to the wall or ceiling?  503.03 Le room free from any exposed or frayed wiring, and is the wiring the proper type?  503.05 Do all permanently installed ceiling or wall light fixtures have covers, if they were designed to have covers?  504.01 Do all windows and doors that are accessible from the outside have secure frames and acceptable locks that work? NOTE: Padlocks are not allowed: if door is partially glass (or alternate egress is present), then double keyed locks are allowed: if there is no glass in the door (or alternate egress is not present), then the "lip" type lock can be installed.  505.01 If the room is used for sleeping, is there at least one window? (which opens to the exterior)  505.02 Are all windows airlight, free of breaks/cracks, and do sashes meet?  Any other deterioration?  505.03 If windows are made to open, will at least one window open? (SEE ITEM \$30.02). Will this window remain up when raised? NOTE: Props are not allowed in any windows.  505.04 If no central A/C in the unit, does this window have a screen? Is screen torn, missing, or need to be replaced?  505.07 Are exterior doors airtight, have adequate weatherstripping, and sound threshold? It storm door is present, is it properly installed? Door knob properly installed and stay shut?  505.09 Are closed doors properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?  506.01 Is the ceiling sound and free from hazardous defects, leaks, holes, bulges?  507.01 Are the walls sound and free from hazardous defects, looks, soft spots, bulges?  508.01 Is the floor sound and tree from hazardous defects, holes, soft spots, bulges or tripping hazards?  TEMS 509.01 AN Door Shots properly installed?  509.01 If the room is used for sleeping, is there a door for privacy?  109.02 Is there a differed to different privacy?  109.03 If the room is used for sleeping, is there a door for privacy?  109.04 If the room is used for sleeping, and a ventles											
Are light fixtures/ceiling fans secured to the wall or ceiling?	303.01										
proper type?											
Do all permanently installed calling or wall light fixtures have covers, if they were designed to have covers?	503.03	, ,									
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egress is not present), then the "flip" type look can be installed.  505.01 If the room is used for sleeping, is there at least one window? (which opens to the exterior)  505.02 Are all windows airtight, free of breaks/cracks, and do sashes meet?  Any other deterioration?  505.03 If windows are made to open, will at least one window open? (SEE ITEM 83.0.02) Will this window remain up when raised? NOTE: Props are not allowed in any windows.  505.04 If no central A/C in the unit, does this window have a screen? Is screen tom, missing, or need to be replaced?  505.07 Are exterior doors airtight, have adequate weatherstripping, and sound threshold? If storm door is present, is it properly installed? Door knob properly installed?  505.08 Are interior doors opening into room properly installed and stay shut?  Any hazardous conditions? Door knobs properly installed?  505.09 Are closet doors properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?  506.01 Is the ceiling sound and free from hazardous defects, leaks, holes, bulges?  507.01 Are the walls sound and free from hazardous defects, holes, soft spots, bulges?  508.01 Is the rewilling sound and free from hazardous defects, holes, soft spots, bulges or tripping hazards?  17EMS 509.01 AND 509.03 PERTAIN ONLY TO UNITS BUILT PRIOR TO TO RESIDE IN THE UNIT  509.01 Are all large interior painted surfaces (ceilings, floors, doors, walls, etc.) free of deteriorated paint? If deteriorated paint is present, the area because of the page 18.  509.03 Are all small surface areas (windowsills, baseboards, trim, etc.) free of deteriorated paint? If deteriorated paint is present, the area because of the page 18.  509.01 If the room is used for sleeping, is there a door for privacy?  518.02 Is there a direct or indirect heat source? (room code # )  518.02 Is there a direct or indirect heat source? (room code # )  518.03 Does the heat source operate properly?  518.04 Does he permanent heater have a knob, and appear to be properly installed? (wall u											
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Item #	SECONDARY ROOMS NOT USED FOR LIVING OR SLEEPING Describe:  Laundry,  Utility Room,  Porch,  Other	Р	F	I	NA	Repairs Required/Comments
	Check here if none and go to part 7.					
603.01	Are all <b>outlets/switches</b> flush with the wall, and do they have unbroken, tight fitting <b>cover plates</b> ?					
603.02	Are light fixtures/ceiling fans secured to the wall or ceiling?					
603.03	Is room free from any exposed or frayed wiring, or other electrical hazard, and is the wiring the proper type?					
603.05	Do all permanently installed ceiling or wall <b>light fixtures</b> have <b>covers</b> , if they were <b>designed</b> to have covers?					
604.01	Do all <b>windows</b> and <b>doors</b> that are accessible from the outside have <b>secure frames</b> and <b>acceptable locks that work</b> ?					
605.02	Are all windows airtight, free of breaks/cracks, and do sashes meet? Any other deterioration?					
605.07	Are exterior doors airtight, have adequate weatherstripping, and sound threshold? If storm door is present, is it properly installed? Door knob properly installed?					
605.08	Are interior doors opening into room properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?					
605.09	Are closet doors properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?					
	ITEMS 609.01 AND 609.03 PERTAIN ONLY TO UNITS BUILT PRIOR TO 1978 AND A CHILD UNDER THE AGE OF 6 RESIDES OR IS EXPECTED TO RESIDE IN THE UNIT	_	_	_		
609.01	Are all large interior painted surfaces (ceilings, floors, doors, walls, etc.) free of deteriorated paint? If deteriorated paint is present, the area   EXCEEDS   DOES NOT EXCEED the de minimis levels as found on page 18.					
609.03	Are all small surface areas (windowsills, baseboards, trim, etc.) free of deteriorated paint? If deteriorated paint is present, the area   EXCEEDS DOES NOT EXCEED the de minimis levels as found on page 18.					
617.01	Is the room free of any hazardous or failing conditions in the walls, floor, ceiling, or windows?					
Item #	SECONDARY ROOMS NOT USED FOR LIVING OR SLEEPING Describe: Laundry, Utility Room, Porch, Other	Р	F	I	NA	Repairs Required/Comments
Item #	Describe: Laundry, Utility Room, Porch, Other Check here if none and go to part 7.	Р	F	I	NA	Repairs Required/Comments
603.01	Describe: Laundry, Utility Room, Porch, Other	P	F	I	NA	Repairs Required/Comments
	Describe: Laundry, Utility Room, Porch, Other Check here if none and go to part 7.  Are all outlets/switches flush with the wall, and do they have	P	F	I	NA	Repairs Required/Comments
603.01	Describe: Laundry, Utility Room, Porch, Other  Check here if none and go to part 7.  Are all outlets/switches flush with the wall, and do they have unbroken, tight fitting cover plates?	P	F	I	NA	Repairs Required/Comments
603.01	Describe: Laundry, Utility Room, Porch, Other  Check here if none and go to part 7.  Are all outlets/switches flush with the wall, and do they have unbroken, tight fitting cover plates?  Are light fixtures/ceiling fans secured to the wall or ceiling?  Is room free from any exposed or frayed wiring, or other electrical	P	F		NA	Repairs Required/Comments
603.01 603.02 603.03	Describe: Laundry, Utility Room, Porch, Other  Check here if none and go to part 7.  Are all outlets/switches flush with the wall, and do they have unbroken, tight fitting cover plates?  Are light fixtures/ceiling fans secured to the wall or ceiling?  Is room free from any exposed or frayed wiring, or other electrical hazard, and is the wiring the proper type?  Do all permanently installed ceiling or wall light fixtures have covers,	P	F		NA	Repairs Required/Comments
603.01 603.02 603.03 603.05	Describe: Laundry, Utility Room, Porch, Other Check here if none and go to part 7.  Are all outlets/switches flush with the wall, and do they have unbroken, tight fitting cover plates?  Are light fixtures/ceiling fans secured to the wall or ceiling?  Is room free from any exposed or frayed wiring, or other electrical hazard, and is the wiring the proper type?  Do all permanently installed ceiling or wall light fixtures have covers, if they were designed to have covers?  Do all windows and doors that are accessible from the outside have secure frames and acceptable locks that work?  Are all windows airtight, free of breaks/cracks, and do sashes meet? Any other deterioration?	P	F		NA	Repairs Required/Comments
603.01 603.02 603.03 603.05	Describe: Laundry, Utility Room, Porch, Other  Check here if none and go to part 7.  Are all outlets/switches flush with the wall, and do they have unbroken, tight fitting cover plates?  Are light fixtures/ceiling fans secured to the wall or ceiling?  Is room free from any exposed or frayed wiring, or other electrical hazard, and is the wiring the proper type?  Do all permanently installed ceiling or wall light fixtures have covers, if they were designed to have covers?  Do all windows and doors that are accessible from the outside have secure frames and acceptable locks that work?  Are all windows airtight, free of breaks/cracks, and do sashes	P	F		NA	Repairs Required/Comments
603.01 603.02 603.03 603.05 604.01 605.02	Describe: Laundry, Utility Room, Porch, Other Check here if none and go to part 7.  Are all outlets/switches flush with the wall, and do they have unbroken, tight fitting cover plates?  Are light fixtures/ceiling fans secured to the wall or ceiling?  Is room free from any exposed or frayed wiring, or other electrical hazard, and is the wiring the proper type?  Do all permanently installed ceiling or wall light fixtures have covers, if they were designed to have covers?  Do all windows and doors that are accessible from the outside have secure frames and acceptable locks that work?  Are all windows airtight, free of breaks/cracks, and do sashes meet? Any other deterioration?  Are exterior doors airtight, have adequate weatherstripping, and sound threshold? If storm door is present, is it properly installed?	P	F		NA	Repairs Required/Comments
603.01 603.02 603.03 603.05 604.01 605.02	Check here if none and go to part 7.  Are all outlets/switches flush with the wall, and do they have unbroken, tight fitting cover plates?  Are light fixtures/ceiling fans secured to the wall or ceiling?  Is room free from any exposed or frayed wiring, or other electrical hazard, and is the wiring the proper type?  Do all permanently installed ceiling or wall light fixtures have covers, if they were designed to have covers?  Do all windows and doors that are accessible from the outside have secure frames and acceptable locks that work?  Are all windows airtight, free of breaks/cracks, and do sashes meet? Any other deterioration?  Are exterior doors airtight, have adequate weatherstripping, and sound threshold? If storm door is present, is it properly installed?  Door knob properly installed?  Are interior doors opening into room properly installed and stay	P	F		NA	Repairs Required/Comments
603.01 603.02 603.03 603.05 604.01 605.02 605.07	Check here if none and go to part 7.  Are all outlets/switches flush with the wall, and do they have unbroken, tight fitting cover plates?  Are light fixtures/ceiling fans secured to the wall or ceiling?  Is room free from any exposed or frayed wiring, or other electrical hazard, and is the wiring the proper type?  Do all permanently installed ceiling or wall light fixtures have covers, if they were designed to have covers?  Do all windows and doors that are accessible from the outside have secure frames and acceptable locks that work?  Are all windows airtight, free of breaks/cracks, and do sashes meet? Any other deterioration?  Are exterior doors airtight, have adequate weatherstripping, and sound threshold? If storm door is present, is it properly installed?  Door knob properly installed?  Are interior doors opening into room properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?  Are closet doors properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?  ITEMS 609.01 AND 609.03 PERTAIN ONLY TO UNITS BUILT PRIOR TO 1978 AND A CHILD UNDER THE AGE OF 6 RESIDES OR IS EXPECTED TO RESIDE IN THE UNIT	P	F		NA	Repairs Required/Comments
603.01 603.02 603.03 603.05 604.01 605.02 605.07	Check here if none and go to part 7.  Are all outlets/switches flush with the wall, and do they have unbroken, tight fitting cover plates?  Are light fixtures/ceiling fans secured to the wall or ceiling?  Is room free from any exposed or frayed wiring, or other electrical hazard, and is the wiring the proper type?  Do all permanently installed ceiling or wall light fixtures have covers, if they were designed to have covers?  Do all windows and doors that are accessible from the outside have secure frames and acceptable locks that work?  Are all windows airtight, free of breaks/cracks, and do sashes meet? Any other deterioration?  Are exterior doors airtight, have adequate weatherstripping, and sound threshold? If storm door is present, is it properly installed?  Door knob properly installed?  Are interior doors opening into room properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?  Are closet doors properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?  ITEMS 609.01 AND 609.03 PERTAIN ONLY TO UNITS BUILT PRIOR TO 1978 AND A CHILD UNDER THE AGE OF 6 RESIDES OR IS EXPECTED TO RESIDE IN THE UNIT  Are all large interior painted surfaces (ceilings, floors, doors, walls, etc.) free of deteriorated paint? If deteriorated paint is present, the area EXCEEDS DOES NOT EXCEED the de	P	F		NA	Repairs Required/Comments
603.01 603.02 603.03 603.05 604.01 605.02 605.07 605.08	Describe: Laundry, Utility Room, Porch, Other Check here if none and go to part 7.  Are all outlets/switches flush with the wall, and do they have unbroken, tight fitting cover plates?  Are light fixtures/ceiling fans secured to the wall or ceiling?  Is room free from any exposed or frayed wiring, or other electrical hazard, and is the wiring the proper type?  Do all permanently installed ceiling or wall light fixtures have covers, if they were designed to have covers?  Do all windows and doors that are accessible from the outside have secure frames and acceptable locks that work?  Are all windows airtight, free of breaks/cracks, and do sashes meet? Any other deterioration?  Are exterior doors airtight, have adequate weatherstripping, and sound threshold? If storm door is present, is it properly installed?  Door knob properly installed?  Are interior doors opening into room properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?  Are closet doors properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?  ITEMS 609.01 AND 609.03 PERTAIN ONLY TO UNITS BUILT PRIOR TO 1978 AND A CHILD UNDER THE AGE OF 6 RESIDES OR IS EXPECTED TO RESIDE IN THE UNIT  Are all large interior painted surfaces (ceilings, floors, doors, walls, etc.) free of deteriorated paint? If deteriorated paint is present, the area EXCEEDS DOES NOT EXCEED the de minimis levels as found on page 18.	P	F		NA	Repairs Required/Comments
603.01 603.02 603.03 603.05 604.01 605.02 605.07	Check here if none and go to part 7.  Are all outlets/switches flush with the wall, and do they have unbroken, tight fitting cover plates?  Are light fixtures/ceiling fans secured to the wall or ceiling?  Is room free from any exposed or frayed wiring, or other electrical hazard, and is the wiring the proper type?  Do all permanently installed ceiling or wall light fixtures have covers, if they were designed to have covers?  Do all windows and doors that are accessible from the outside have secure frames and acceptable locks that work?  Are all windows airtight, free of breaks/cracks, and do sashes meet? Any other deterioration?  Are exterior doors airtight, have adequate weatherstripping, and sound threshold? If storm door is present, is it properly installed? Door knob properly installed?  Are interior doors opening into room properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?  Are closet doors properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?  ITEMS 609.01 AND 609.03 PERTAIN ONLY TO UNITS BUILT PRIOR TO 1978 AND A CHILD UNDER THE AGE OF 6 RESIDES OR IS EXPECTED TO RESIDE IN THE UNIT  Are all large interior painted surfaces (ceilings, floors, doors, walls, etc.) free of deteriorated paint? If deteriorated paint is present, the area EXCEEDS DOES NOT EXCEED the de minimis levels as found on page 18.  Are all small surface areas (windowsills, baseboards, trim, etc.) free of deteriorated paint? If deteriorated paint is present, the area EXCEEDS DOES NOT EXCEED the de minimis levels as	P	F		NA	Repairs Required/Comments
603.01 603.02 603.03 603.05 604.01 605.02 605.07 605.08	Check here if none and go to part 7.  Are all outlets/switches flush with the wall, and do they have unbroken, tight fitting cover plates?  Are light fixtures/ceiling fans secured to the wall or ceiling?  Is room free from any exposed or frayed wiring, or other electrical hazard, and is the wiring the proper type?  Do all permanently installed ceiling or wall light fixtures have covers, if they were designed to have covers?  Do all windows and doors that are accessible from the outside have secure frames and acceptable locks that work?  Are all windows airtight, free of breaks/cracks, and do sashes meet? Any other deterioration?  Are exterior doors airtight, have adequate weatherstripping, and sound threshold? If storm door is present, is it properly installed? Door knob properly installed?  Are interior doors opening into room properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?  Are closet doors properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?  ITEMS 609.01 AND 609.03 PERTAIN ONLY TO UNITS BUILT PRIOR TO 1978 AND A CHILD UNDER THE AGE OF 6 RESIDES OR IS EXPECTED TO RESIDE IN THE UNIT  Are all large interior painted surfaces (ceilings, floors, doors, walls, etc.) free of deteriorated paint? If deteriorated paint is present, the area EXCEEDS DOES NOT EXCEED the de minimis levels as found on page 18.  Are all small surface areas (windowsills, baseboards, trim, etc.) free of deteriorated paint? If deteriorated paint is present, the area	P	F		NA	Repairs Required/Comments

item #	Describe: Basement, Other	Р	F	I	NA	Repairs Required/Comments
	Check here if none and go to part 7.					
603.01	Are all <b>outlets/switches</b> flush with the wall, and do they have unbroken, tight fitting <b>cover plates</b> ?					
603.02	Are light fixtures/ceiling fans secured to the wall or ceiling?					
603.03	Is room free from any exposed or frayed <b>wiring</b> , or other electrical hazard, and is the <b>wiring</b> the proper type?					
603.05	Do all permanently installed ceiling or wall <b>light fixtures</b> have <b>covers</b> , if they were <b>designed</b> to have covers?					
604.01	Do all <b>windows</b> and <b>doors</b> that are accessible from the outside have <b>secure frames</b> and <b>acceptable locks that work</b> ?					
605.02	Are all windows airtight, free of breaks/cracks, and do sashes meet? Any other deterioration?					
605.07	Are exterior doors airtight, have adequate weatherstripping, and sound threshold? If storm door is present, is it properly installed? Door knob properly installed?					
605.08	Are interior doors opening into room properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?					
605.09	Are closet doors properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?					
	ITEMS 609.01 AND 609.03 PERTAIN ONLY TO UNITS BUILT PRIOR TO 1978 AND A CHILD UNDER THE AGE OF 6 RESIDES OR IS EXPECTED TO RESIDE IN THE UNIT	_	_	_		
609.01	Are all large interior painted surfaces (ceilings, floors, doors, walls, etc.) free of deteriorated paint? If deteriorated paint is present, the area   EXCEEDS   DOES NOT EXCEED the de minimis levels as found on page 18.					
609.03	Are all small surface areas (windowsills, baseboards, trim, etc.) free of deteriorated paint? If deteriorated paint is present, the area   EXCEEDS DOES NOT EXCEED the de minimis levels as found on page 18.					
617.01	Is the room free of any hazardous or failing conditions in the ceiling, walls, floor or windows?					
617.02	If there is <b>surface mounted romex wiring</b> present, has it been enclosed in <b>protective conduit</b> if it is within <b>4 feet</b> of the floor or ground? NOTE: Romex wiring installed <b>higher than 4 feet</b> must be <b>secured</b> to walls, rafters, studs, etc.					
632.01	If basement, is there a smoke detector present ?					
632.03	Does the smoke detector operate properly?					
638.05	Are all steps present, stable, and secure?					
638.08	If there are <b>four or more steps</b> , or the <b>steps are 30" or higher</b> , and <b>one side</b> of the steps <b>is exposed</b> (open), is there <b>one secure handrail</b> with slats, lattice, etc. to prevent a person from falling through?					
638.09	If there are four or more steps, or the steps are 30" or higher, and both sides of the steps are exposed (open), are there two secure handrails with slats, lattice, etc. to prevent a person from falling through?					
	REPAIRS REQUIRED/COMMENTS					

	PLUMBING AND HEATING	Р	F	I	NA	Repairs Required/Comments
718.01	TYPE OF HEAT: (see page 2)					
	☐ Gas ☐ Electric					
	NOTE: If unit is heated by gas, then Owner must annually sign					
	Gas Certification on Page 20.					
	KIND OF HEAT: (check all that apply) (see page 2)  ☐ Central ☐ Wall Unit ☐ Ventless Gas ☐ Wood	1				
	Vented Gas Baseboard Radiant					
	Floor Furnace Other					
718.09	If there is a <b>ventless gas heater</b> being used in the unit, is there a					
	carbon monoxide detector present in the unit?					
718.10	Does the <b>carbon monoxide detector</b> operate properly?					
718.11	Are all ventless gas heaters permanently installed?					
719.01	Is unit free of any unvented gas space heaters?					
719.02	If there are flues for gas or wood stoves, are they properly					
	installed with secure pipes?					
719.03	Are <b>collars</b> present and installed securely, with no visible openings?					
719.05	If wood is the primary source of heat, is the chimney or flue					
7 13.00	cleaned annually?					
720.01	LOCATION OF THE WATER HEATER:					
			'	'		
	Water heater is: ☐ Gas ☐ Electric					
	Water heater is: ☐ Tank type ☐ Tankless type*					
	* If tankless water heater has been installed, documentation					
	must be obtained (and placed in the file) that the water heater has					
	passed inspection by the local Codes Department.					
	If tank type gas water heater, is it enclosed?  Yes No					
	N/A (see Item 720.06)					
	NOTE: If water heater is gas, Owner must annually sign Gas					
	Certification on Page 20					
	NOTE: If water bester is increasible by TUDA staff waren					
	NOTE: If water heater is inaccessible by THDA staff person, see Certification on Page 20.					
720.02	Is there a temperature-pressure relief valve with a 3/4" overflow					
720.02	pipe present? (Not required on electric tankless water heaters)					
720.03	Does the <b>overflow pipe extend to within 6</b> " of the <b>floor</b> or to the					
1 20.00	<b>exterior</b> of the unit? (Not required on electric tankless heaters)					
720.04	Gas water heater: Is the flue secure?					
720.05	Gas water heater: Is collar present and installed securely, with no					
	visible openings?					
720.06	Tank type gas water heater: If located in living or sleeping					
	area*, is it enclosed? (An acceptable enclosure is a "shield" that is					
	secured to the wall or floor, provides ventilation, and is at least 6"					
	higher than the water heater)  * HUD's definition of "rooms used for living" is areas of the unit that					
	are walked through or lived in on a regular basis. Rooms or other					
	areas that have been permanently, or near permanently, closed off					
	or areas that are infrequently entered are not included. Areas that					
	are frequently used such as a finished basement / playroom, or a					
	closed-in porch that is used as a bedroom during the summer					
	months are included. Occasional use of a washer or dryer in an					
700 5	otherwise unused room does not constitute regular use.					
720.07	Electric water heater: If it is readily accessible to the family, is					
700.00	the romex wire enclosed in protective conduit?					
720.08	Are there any <b>hazardous</b> or <b>combustible materials</b> stored on top of or near the <b>water heater</b> ?					
720.09	Is (are) the <b>cover</b> or <b>cover panels</b> present and securely installed?					
720.10	Are there any other <b>hazardous conditions</b> around the water					
	heater?				_	
721.01	SPECIFY WATER SOURCE: (see page 2)					
	☐ City ☐ County ☐ Well					
721.02	If well water, is it tested every 2 years?					
721.03	Any I leaks, rust or corrosion in water; odors;					
	inadequate pressure; other problems? (see page 2)					
722.01	SPECIFY SEWER SYSTEM: (see page 2)					
700.55	City County Septic Tank					
722.02	If septic system, is there any evidence of \( \subseteq \text{ water, } \subseteq \text{ sewage in the yard or } \subseteq \text{ does to part report a problem?} \)					
	the yard, or does tenant report a problem? (see page 2)  **REPAIRS REQUIRED/COMMEN**	TC	<u> </u>	<u> </u>		<u> </u>
<u> </u>	KEPAIKS KEQUIKED/COMMEN	13				
ii l						

Item #	GENERAL HEALTH AND SAFETY: Interior	Р	F	I	NA	Repairs Required/Comments				
817.03	If there is surface mounted romex wiring present on the walls of									
000.04	any interior room, has it been enclosed in <b>protective conduit?</b>									
823.01 824.01	Can the unit be entered without going through another unit?  Are there adequate <b>exterior doors</b> and openable <b>windows</b> for				<u> </u>					
024.01	exit?									
824.02	If there are <b>security bars</b> on <b>windows</b> , does at least one in each									
	room without an exterior door open from the inside? (certification must be signed annually by all adult household members)									
824.03	If unit is more than 2 <b>stories</b> , is there a <b>fire escape</b> ?									
	INTERIOR STAIRS AND COMMON HALLS:									
825.01	(Items 825.01, 838.05, 825.02, and 825.03)  For interior stairs and common halls if there are four or more									
023.01	steps or the steps, balconies, ledges, or any other exposed									
	area is 30" or higher, is there a secure handrail or adequate									
838.05	protection to prevent a person from falling through?  Are all steps present, stable and secure?									
825.02	For interior stairs and common halls is there adequate lighting?									
825.03	For interior stairs and common halls, are there any hazardous									
	or failing conditions in the walls, floor, ceiling, windows or doors?									
826.01	Where local practice requires, do all <b>elevators</b> have a current									
	inspection certificate? Are elevators safe and working?									
827.01	Is there evidence of insect, mice, and rat infestation?									
828.01 828.02	Is the unit free of garbage and debris?  Is the unit free of any other unsanitary conditions?	<u> </u>								
020.02	FOR OFFICE USE ONLY: OVERALL CONDITION OF THE									
	HOUSEKEEPING HABITS:									
	☐ Excellent ☐ Satisfactory ☐ Unsatisfactory ☐ Poor ☐ Extremely poor									
829.01	Poor Extremely poor  Is the unit free of any other hazards not previously identified?									
025.01	Ex: protruding nails, broken soap dishes, etc.									
829.02	Are window air conditioners free of any exposed or frayed									
829.03	wiring, or any other hazardous conditions?  Is cover present on window air conditioner?									
829.04	Is window air conditioner installed in such a manner that									
020.0	daylight cannot be seen above or around it?									
830.01	Unit free from abnormally high levels of air pollution from									
830.02	vehicular exhaust, sewer gas, fuel gas, dust, or other <b>pollutants</b> ?  Does unit have <b>adequate ventilation</b> ? <b>NOTE</b> : Consider									
	availability of air conditioning in each room, number of openable									
	windows in each room, type of unit, etc. when making this decision.									
831.01	<b>LEAD-BASED PAINT CERTIFICATION:</b> If deteriorated paint has been identified, and the area of deteriorated paint exceeds the de									
	minimus levels, the Owner must sign the proper certification on									
	page 18. If the unit is free of deteriorated paint, then note as "not									
832.01	applicable".  Is there a <b>smoke detector</b> or fire alarm on each level of the unit									
552.01	(including the basement)?									
	SMOKE DETECTORS FOR THE HEARING-IMPAIRED:									
	(Items 832.04 and 832.05) Is a <b>hearing-impaired smoke detector</b> required by a member of									
	the family?  Yes  Ino, mark N/A, and go to next									
000.04	section. If yes, is it present? Yes (mark Pass) No (mark Fail)									
832.04	Does the <b>smoke detector</b> have lights, <b>and is the detector installed</b> in the bedroom of the hearing-impaired tenant?									
832.05	Is the detector connected to a smoke detector outside of the									
000.00	bedroom? NOTE: Portable smoke detectors are not allowed.									
832.06	Does the smoke detector operate properly?  LOCATION OF FUSE BREAKER BOX:									
	BREAKER BUX.									
000										
833.01 833.02	Is there a metal cover over fuse/breaker box?  Are there any hazardous conditions inside or around the									
000.02	fuse/breaker box? EX: exposed or frayed wiring of any type,									
000 5	openings or holes around the box, etc.									
833.03	Are there any <b>openings</b> inside the <b>fuse/breaker box? NOTE:</b> "knock-out" caps or "dead" fuses are required, if openings are									
	present inside.									
	REPAIRS REQUIRED/COMMENTS									
	GENERAL HEALTH AN	ND 9	SAF	ЕТ	Y – IN	NTERIOR; FUSE/BREAKER BOX				

Item #	GENERAL HEALTH AND SAFETY: Exterior	Р	F	I	NA	Repairs Required/Comments
934.01	Are the <b>grounds</b> free of <b>garbage</b> and <b>debris</b> ?					
935.01	Are there <b>covered trash cans</b> or <b>dumpsters</b> for the tenants' use?					
936.01	Are the site and immediate neighborhood free from conditions		<u> </u> 			
330.01	which would seriously endanger the health or safety of the					
	residents such as: uncovered wells deep holes					
	abandoned appliances abandoned cars					
	abandoned furniture  broken glass protruding nails					
	cxposed areas over 30" high, other ?					
936.02	Are all "out buildings" in sound condition?					
	REPAIRS REQUIRED/COMMEN	TS				
Item #	BUILDING EXTERIOR (Front, Rear, and Sides)	Р	F	П	NA	Repairs Required/Comments
			#_	<u> </u>	1471	Tropano rroquiros, commento
1003.05	Do all permanently installed <b>light fixtures</b> have <b>covers</b> , if they were <b>designed</b> to have covers?	3				
	ITEMS 1009.02 AND 1009.03 PERTAIN ONLY TO UNITS BUILT					
	PRIOR TO 1978 AND A CHILD UNDER THE AGE OF 6 RESIDES		-11-	-   -		
	OR IS EXPECTED TO RESIDE IN THE UNIT					
1009.02	Are all exterior components with large surface areas free or	f				
	<b>deteriorated paint?</b> If deteriorated paint is present, the area					
	☐ EXCEEDS ☐ DOES NOT EXCEED the de minimis levels as					
	found on page 18.					
1009.03	Are all small surface areas (windowsills, stairs, and railings) free	•				
	of deteriorated paint? If deteriorated paint is present, the area	]				
	<b>EXCEEDS</b> DOES NOT EXCEED the de minimis levels as found	k				
4007.04	on page 18.	+		+		I
	Is the <b>foundation</b> free from <b>large cracks</b> , and does it appear stable?	+	-	+		
<b> </b>	Are all vents and crawl spaces covered?	<u> </u>		+		I
	Are all stairs, rails, and porches permanently secured?	-	-	+		
	Are steps present, stable, and permanently secure?  If there is a porch, balcony, carport, or any other exposed area	+	+	+		
1030.00	30" or higher, is there a secure rail with adequate protection (such					
	as slats, lattice, etc.) to prevent a person from falling through?	'				
1038.07	If there are four or more steps, 29" or less in height, is there a	t				
	least one handrail?					
1038.08	If there are four or more steps, or the steps are 30" or higher, and					
	one side of the steps is exposed (open), is there one secure					
	handrail with adequate protection (such as slats, lattice, etc.) to	9				
1038 00	prevent a person from falling through?  If there are four or more steps, or the steps are 30" or higher, and	1	+	+		
1030.09	both sides of the steps are exposed (open), are there two secure					
	handrails with adequate protection (such as slats, lattice, etc.) to					
	prevent a person from falling through?					
1038.10	Are steps handrails porches decks free o	f				
	protruding nails?					
1038.11	If there is a sidewalk present, is it free from large cracks or holes	,				
	and does it appear stable?	_	<u> </u>	<u> </u>	<u> </u>	 
	Any sign of roof damage or leaks?	_	-	_		
1039.02	If <b>gutters</b> , <b>downspouts</b> , and <b>shutters</b> are present, are they	/				
1020.02	sound/secure? Any signs of leaks or drips from hydrants?	+	-	+		
	Is exterior free from holes, missing siding, and does it appear	<u> </u>	+			
1040.01	airtight?	ſ				
1041 01	Is chimney sound, stable, and free from hazards?	+	_			
	Do plumbing vent pipes extend above the roofline?			+	1	
1043.01	(If vent pipe cannot be viewed, see Certification on page 20)					
1043.02	Do gas or wood stove flues extend above the roofline?	+	+	1	<u> </u>	
	Does the gas water heater flue extend above the roofline?	1			<u> </u>	
	Are there any loose, frayed, or exposed wires that could be	$\pm$	+	1	<u> </u>	
1044.01	hazardous?	1				
1045.01	If unit has window air conditioners, are they installed securely?	+	+	+	1	1
2 10.01	REPAIRS REQUIRED/COMMEN	TS	-1	1	<u> </u>	1
	CENEDAL HEALTH AND CAR	דיקדי	<b>T</b> 7	EV	TED	IOR AND BUILDING EXTERIOR

Item #	MOBILE HOMES	Р	F	I	NA	Repairs Required/Comments
1118.07	If a ventless gas heater is present, is the heater designed for mobile home use?					
	NOTE: If a ventless gas heater is present in the unit, the certification must be signed on page 19					
1118.09	If a <b>ventless gas heater</b> is present, is <b>carbon monoxide detector</b> present inside the unit?					
1118.10	Does the <b>carbon monoxide detector</b> operate properly?					
1146.01	Are there tie downs? NOTE: If tie downs are inaccessible by THDA staff person, Owner must sign Certification on page 20.					
1146.02	Is underpinning present? Is it installed securely, with no large openings?					
1146.03	If there is a wood burning stove present, is there a permanently installed, primary source of heat? NOTE: Wood burning stoves are not allowed as the primary source of heat in a mobile home.					
	MISCELLANEOUS	Р	F	I	NA	Repairs Required/Comments

## **EMERGENCY REPAIR ITEMS**

Following are items considered to be "emergency repair items" by THDA: (**NOTE**: any item identified as being an immediate threat to the health and safety of the resident(s) may be determined to be an "emergency repair item"; however, once an item is declared to be an "emergency repair item", the appropriate guidelines must be enforced.)

- Escaping gas from stove
- Major plumbing leaks or flooding
- Natural gas leak or fumes
- Electrical situation which could result in shock or fire
- No heat when outside temperature is below 50 degrees
- No running water
- Utilities shut off (disconnected)
- Broken glass where someone could get cut
- Obstacle which prevents tenant's access to unit
- Plugged and overflowing toilet\*
- Unit cannot be adequately secured\*\*
- Inoperable smoke detector
- Inoperable carbon monoxide detector\*\*\*

\*If there is another toilet available for the family's use within the unit, then this item may not be required to be considered an "emergency repair item". If the toilet in question does not present any health hazards (such as emission of sewer gases) then the repair will not be required to be made in 24 hours. If the toilet is overflowing, however, then it is obvious that the water flow must be stopped (by turning the "cut off" valve in the back of the toilet). If the valve is not present, then, of course, immediate attention must be given to the repair.

\*\*If doors and windows can be secured in a safe, but temporary, manner (and still be in compliance with HQS guidelines), then item may not have to be repaired under "emergency" guidelines. Examples: If the lock is broken on exterior door, the tenant **cannot** install a padlock in place of regular lock. If a lock is broken on a window, then the window can be temporarily nailed shut (if it is not the only window in the room), or a broom handle (or something similar) can be inserted as a temporary measure until the lock can be replaced.

\*\*\* If ventless gas heater is being used, the carbon monoxide detector must be working properly, in case the ventless gas heater malfunctions.

If any of the above items can be remedied in such a manner so that the health and safety of the resident(s) is not compromised, the Inspection Booklet must be documented with an explanation of the manner taken to temporarily remedy the situation. If the item in question can be repaired in a safe, but temporary, manner, the emergency repair guidelines will not be required, but will require repair within 30 days.

See Administrative Plan for HQS Enforcement Guidelines pertaining to Emergency Repair Items.

MOBILE HOMES / EMERGENCY REPAIR ITEMS

				Iroom 6						
	BEDROOMS NOTE: A window is required									
		Floo	or Level		FI	oor L	evel _			
Item # 402.01	Are there at least two working <b>outlets</b> or one working <b>outlet</b> and one	P I	F   I	NA	P	F		NA		
402.01	working, permanently installed <b>light fixture</b> ?									
403.01	Are all <b>outlets/switches</b> flush with the wall, and do they have unbroken, tight fitting <b>cover plates</b> ?									
403.02	Are light fixtures/ceiling fans secured to the wall or ceiling?									
403.03	Is room free from any exposed or frayed <b>wiring</b> , and is the <b>wiring</b> the proper type?									
403.05	Do all permanently installed ceiling or wall <b>light fixtures</b> have <b>covers</b> , if they were <b>designed</b> to have covers?									
404.01	Do all windows and doors that are accessible from the outside have secure frames and acceptable locks that work?									
405.01	Is there at least one window? (which opens to the exterior, if openable)									
405.02	Are all windows airtight, free of breaks/cracks, and do sashes meet? Any other deterioration?									
405.03	If windows are made to open, will at least one window open? (SEE ITEM 830.02) Will this window remain up when raised? NOTE: Props are not allowed in any windows.									
405.04	If no central A/C in the unit, does this window have a screen? Is screen torn, missing, need to be replaced?									
405.07	Are exterior doors airtight, have adequate weatherstripping, and sound threshold? If storm door is present, is it properly installed? Door									
	knob properly installed?									
405.08	Are interior doors opening into room properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?									
405.09	Are closet doors properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?									
406.01	Is the <b>ceiling</b> sound and free from hazardous defects, leaks, holes, bulges?									
407.01	Are the walls sound and free from hazardous defects or holes?									
408.01	Is the <b>floor</b> sound and free from hazardous defects, holes, soft spots, bulges, or tripping hazards?			_						
	ITEMS 409.01 AND 409.03 PERTAIN ONLY TO UNITS BUILT PRIOR TO 1978 AND A CHILD UNDER THE AGE OF 6 RESIDES OR IS EXPECTED TO RESIDE IN THE UNIT									
409.01	Are all large interior painted surfaces (ceilings, floors, doors, walls, etc.) free of deteriorated paint? If deteriorated paint is present, the area   EXCEEDS DOES NOT EXCEED the de minimis levels as found on page 18.									
409.03	Are all small surface areas (windowsills, baseboards, trim, etc.) free of deteriorated paint? If deteriorated paint is present, the area   EXCEEDS DOES NOT EXCEED the de minimis levels as found on page 18.									
416.01	Is there a <b>door</b> for privacy?									
418.02	Is there a direct or indirect heat source? (bedroom #5)									
418.02 418.03	Is there a direct or indirect heat source? (bedroom #6)  Does the heat source operate properly?									
418.04	Does the permanent heater have a knob, and appear to be properly									
	installed? (wall units, baseboards, vented gas, etc.)  NOTE: If a ventless gas heater is present in the room, the certification must be signed on page 19									
418.05	Is ventless gas heater is present inside the bedroom, is the heater designed for bedroom use?									
418.08	If ventless gas heater is present inside the bedroom, is carbon monoxide detector present inside the bedroom?									
418.10	Does the carbon monoxide detector operate properly?									
432.02	Is there a smoke detector located outside the bedroom?									
432.03	Does the smoke detector operate properly?									
	REPAIRS REQUIRED/COMMENTS									
					BED	DOO.	MC 5	0.6		

Item #	BATHROOM # NOTE: An openable window or vent fan is required	Р	F	I	NA
302.01	Is there at least one working, permanently installed light fixture?				
303.01	Are all <b>outlets/switches</b> flush with the wall, and do they have unbroken, tight fitting <b>cover plates</b> ?				
303.02	Are light fixtures/ceiling fans secured to wall or ceiling?				
303.03	Is room free from any exposed or frayed wiring, and is the wiring the proper type?				
303.05	Do all permanently installed ceiling or wall <b>light fixtures</b> have <b>covers</b> , if they were <b>designed</b> to have covers?				
304.01	Do all windows and doors that are accessible from the outside have secure frames and acceptable locks that work?				
305.02					
305.03	If windows are made to open, will at least one window open? (SEE ITEM 830.02) Will this window remain up when raised? NOTE: Props are not allowed in any windows.				
305.04	If no central A/C in the unit, does this window have a screen? Is screen torn, missing, need to be replaced?				
305.05	If there is no openable window, is there a vent fan present?				
305.06					
305.08	Are interior doors opening into rooms properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?				
305.09	Are closet doors properly installed and stay shut? Any hazardous conditions? Door knobs properly installed?				
306.01	Is the <b>ceiling</b> sound and free from hazardous defects, leaks, holes, bulges?				
307.01	Are the walls sound and free from hazardous defects, holes, and sharp objects?				
308.01	Is the <b>floor</b> sound and free from hazardous defects, holes, soft spots, bulges, or tripping hazards? Check <b>floor</b> around <b>toilet/tub</b> carefully.				
	ITEMS 309.01 AND 309.03 PERTAIN ONLY TO UNITS BUILT PRIOR TO 1978 AND A CHILD UNDER THE AGE OF 6 RESIDES OR IS EXPECTED TO RESIDE IN THE UNIT				
309.01	Are all large interior painted surfaces (ceilings, floors, doors, walls, etc.) free of deteriorated paint? If deteriorated paint is present, the area				
309.03	EXCEEDS DOES NOT EXCEED the de minimis levels as found on page 18.  Are all small surface areas (windowsills, baseboards, trim, etc.) free of deteriorated				
309.03	paint? If deteriorated paint is present, the area   EXCEEDS   DOES NOT EXCEED the de minimis levels as found on page 18.				
312.01					
	Does the water drain properly? Is there adequate water pressure?				
312.02	Is the trap properly installed?				
312.03	Are all pipes and the faucet free from leaks or drips?				
312.04	Are holes around the pipes covered?				
314.01	Is there a flush toilet in an enclosed room?				
314.02	Does the <b>toilet flush</b> and <b>shut off properly</b> ; is it free from <b>leaks/cracks</b> ; and does it have a toilet <b>seat</b> and <b>tank top</b> ? Is it <b>stable / secure</b> ?				
315.01	Is there a tub or shower with hot and cold running water? Is there adequate water pressure?				
315.02	Is the <b>tub</b> or <b>shower</b> free from <b>leaks or drips</b> and <b>sharp objects</b> , and does it <b>drain properly</b> ? Are <b>handles</b> and <b>levers</b> present? Does it need <b>caulking</b> ?				
	Is there a door for privacy?				
318.02	Is there a \( \square\) direct or \( \square\) indirect heat source?				
318.03	Does the heat source operate properly?				
318.04	Does the <b>permanent heater</b> have a <b>knob</b> , and appear to be <b>properly installed</b> ? (wall units, baseboards, vented gas, etc.)				
318.06	If ventless gas heater is present inside the bathroom, is the heater designed for bathroom use? (Owner must sign certification on page 19)				
318.09	If ventless gas heater is present, is carbon monoxide detector present in the unit?				
318.10	Does the carbon monoxide detector operate properly?				
	REPAIRS REQUIRED/COMMENTS				
-					

## If the area of deteriorated paint is less than:

- 20 square feet on exterior surfaces
- 2 square feet in any one interior room or space
- 10% of a type of building component with a small surface area (such as painted window sills) on interior or exterior surfaces

The Owner must stabilize the deteriorated area of paint, but must avoid the "prohibited methods of paint removal" as prescribed by HUD. The Owner must certify that the deteriorated paint was stabilized in accordance with HUD regulations, using the following certification:

CERTIFICATION	ON OF LEAD-BASED PAINT STABILIZATION
I,	certify that the unit located at
(print name)	(print address of unit)
was built in (year constructed)	This unit was inspected by a THDA Representative on(date of inspection)
and visible signs of cracking / chipping paint did not exceed the de minimis leve	/ peeling and / or eroding paint were observed; however, the area of deteriorated el, as prescribed by HUD. I was informed that for this unit to pass Housing Quality istance Program, the deteriorated paint must be stabilized.
	oper lead-based paint stabilization procedures for all visible signs of cracking / it at the above stated address according to prescribed HUD specifications.
Signature of Owner	Date of Certification

## If the area of deteriorated paint is more than:

- 20 square feet on exterior surfaces
- 2 square feet in any one interior room or space
- 10% of a type of building component with a small surface area (such as painted window sills) on interior or exterior surfaces

The deteriorated paint **must** be stabilized by either: 1. A person who has received training in lead-safe work practices (LSWP) through a HUD-approved training course (proof of training is required); or 2. The Owner must employ a person / company certified by the State of Tennessee to conduct lead hazard control activities. Once the deteriorated paint has been stabilized, the unit must be visually assessed (inspected) by THDA to ensure that the area of deteriorated paint has been repaired and all visible dust, debris or residue has been eliminated.

Once the unit has passed the visual assessment by THDA, the Owner must employ a person / company certified by the State of Tennessee to conduct a Clearance Examination. The person / company cannot be the same person / company who performed the lead hazard control activities. Once the unit passes the clearance examination, the company should provide certification to the Owner that the unit is lead safe. **Within 15 days** of receipt of the results of the clearance examination, the Owner is required to notify the occupants and THDA of the results of the clearance examination.

The Owner must maintain the unit to ensure the paint remains intact.

The Owner must certify that the deteriorated paint was stabilized in accordance with HUD regulations, using the following certification. A copy of the certifications from the companies who conducted the lead hazard control work and the clearance examination must also be attached.

CERTIFICATIO	ON OF LEAD-BASED PAINT STABILIZATION AND CLEARANCE
l,	certify that the unit located at
· · · · · · · · · · · · · · · · · · ·	(print address of unit) This unit was inspected by a THDA Representative
exceeded the de minimis level, as press for the Section 8 Rental Assistance Pro trained in Lead Safe Work Practices, or	(date of inspection) eling and / or eroding paint were observed, and the area of deteriorated paint cribed by HUD. I was informed that for this unit to pass Housing Quality Standards ogram, the deteriorated paint must be stabilized by either a person who has been a person and/or company certified to conduct lead hazard work. Once the paint cust pass a clearance examination conducted by person(s) / company(ies) certified
chipping / peeling and / or eroding pain of the certifications from the compar	oper lead-based paint stabilization procedures for all visible signs of cracking / t at the above stated address according to prescribed HUD specifications. A copy nies who conducted the lead hazard control work and clearance examination the clearance examination has been given to the Tenant.
Signature of Owner	Date of Certification

		VENTLESS	GAS HEATER(	S) CERTIFICA	ATION
I,			, Owner of the property	y located at	
	the fo		n / documentation that t s) has/have been instal	the ventless gas heate	print address of unit)  r(s) was/were properly  bathroom, or
	1.	•	installation of the ventlal Codes ( county a		ts all requirements mentation is attached.
	2.	by a person or co installed by a per must be obtained	empany qualified to instruction or company qualifier	tall such heaters. If the ted to install such hea	nter(s) was/were installed the heater(s) was/were not tters, then documentation company) stating that the
	3.	for the purpose for home, then document mobile homes. It proving the heater bathroom, then do in bathrooms.) A	or which it/they was/we mentation must be obta f heater is installed in a er was designed for use	ere installed (ex: if he ined proving the heat bedroom, then document bedrooms. Likew obtained proving the eck accompanying the	neater(s) was/were designed neater is installed in a mobile er was designed for use in mentation must be obtained ise, if a heater is installed in a heater was designed for use the heater can be used
	4.	I certify that the	heater(s) has/have been	permanently installe	d in the wall floor.
	5.		perable carbon monox ater will be used in the		installed in the unit since
	6.	if a ventless gas l	neater has been installe	d in a bedroom. This	installed <b>inside</b> the bedroom is to protect the occupant(s) loor opening into the bedroom
Signature of  For office us			*******	Date of Certifica	ation
Documentati			Item #1	☐ Item #2	☐ Item #3
Signature of	Staff P	erson		Date	

I	WATER HEATER CERTIFICATION
2. There is a 3/4" overflow pipe present, which extends to within 6" of the floor or to the exterior of the unit. (not required on electric tankless heaters)  If the water heater is a gas water heater, the following requirements are also met:  1. The flue is secure. 2. There is a collar present with no visible openings.  If the water heater is the tankless type, the water heater has passed an inspection by the local Codes Department. A copy of the documentation   has been   will be given to THDA.  The water heater is located in the	certify that the water heater for this property, which is rented to
1. The flue is secure. 2. There is a collar present with no visible openings.  If the water heater is the tankless type, the water heater has passed an inspection by the local Codes Department. A copy of the documentation	2. There is a 3/4" overflow pipe present, which extends to within 6" of the floor or to the
2. There is a collar present with no visible openings.  If the water heater is the tankless type, the water heater heater has passed an inspection by the local Codes Department. A copy of the documentation   has been   water heater   water heater is located in the	If the water heater is a <b>gas</b> water heater, the following requirements are also met:
and is inaccessible to the THDA staff person conducting the HQS inspection.    CERTIFICATION OF PRESENCE OF TIE DOWNS	
CERTIFICATION OF PRESENCE OF TIE DOWNS  I	
CERTIFICATION OF PRESENCE OF TIE DOWNS  I,	The water heater is located in the and is inaccessible to the THDA staff person
CERTIFICATION OF PRESENCE OF TIE DOWNS	
I,	Signature of Owner Date of Certification
I,	
I,	
certify that tie downs are properly installed on the mobile home rented to	CERTIFICATION OF PRESENCE OF TIE DOWNS
Signature of Owner  GAS APPLIANCE CERTIFICATION  I, Owner of the unit located at (print address of unit)  certify that all gas appliances that I have supplied in the unit ( heat source,  water heater,  stove) are in proper working condition.  THDA encourages Owners to obtain a certification from the local gas company as to the condition of all gas appliances. THDA also recommends the installation of carbon monoxide detectors when gas is being used in a unit.  Signature of Owner  PLUMBING VENTILATION CERTIFICATION  I, Owner of the unit located at (print address of unit)  certify to the best of my knowledge that the plumbing ventilation system in the unit is in proper working condition.  Due to the installation of the plumbing ventilation system, a plumbing vent pipe cannot be viewed by the THDA staff person conducting an HQS inspection.	I,, Owner of the property located at
Signature of Owner  GAS APPLIANCE CERTIFICATION  I, Owner of the unit located at (print address of unit)  certify that all gas appliances that I have supplied in the unit ( heat source,   water heater,   stove) are in proper working condition.  THDA encourages Owners to obtain a certification from the local gas company as to the condition of all gas appliances. THDA also recommends the installation of carbon monoxide detectors when gas is being used in a unit.  Signature of Owner  Date of Certification  PLUMBING VENTILATION CERTIFICATION  I, Owner of the unit located at (print address of unit)  certify to the best of my knowledge that the plumbing ventilation system in the unit is in proper working condition.  Due to the installation of the plumbing ventilation system, a plumbing vent pipe cannot be viewed by the THDA staff person conducting an HQS inspection.	certify that tie downs are properly installed on the mobile home rented to
Continue   Continue	(print remains)
I,Owner of the unit located at	Signature of Owner Date of Certification
I,Owner of the unit located at	
I,Owner of the unit located at	CACADDI IANCE CEDITIFICATION
certify that all gas appliances that I have supplied in the unit ( heat source, water heater, stove) are in proper working condition.  THDA encourages Owners to obtain a certification from the local gas company as to the condition of all gas appliances. THDA also recommends the installation of carbon monoxide detectors when gas is being used in a unit.  Signature of Owner  Date of Certification  PLUMBING VENTILATION CERTIFICATION  I,Owner of the unit located at(print address of unit)  certify to the best of my knowledge that the plumbing ventilation system in the unit is in proper working condition.  Due to the installation of the plumbing ventilation system, a plumbing vent pipe cannot be viewed by the THDA staff person conducting an HQS inspection.	
Working condition.  THDA encourages Owners to obtain a certification from the local gas company as to the condition of all gas appliances. THDA also recommends the installation of carbon monoxide detectors when gas is being used in a unit.  Signature of Owner  Date of Certification  PLUMBING VENTILATION CERTIFICATION  I,	I,Owner of the unit located at(print name) (print address of unit)
THDA encourages Owners to obtain a certification from the local gas company as to the condition of all gas appliances. THDA also recommends the installation of carbon monoxide detectors when gas is being used in a unit.    Signature of Owner	certify that all gas appliances that I have supplied in the unit ( heat source, water heater, stove) are in proper
Signature of Owner  PLUMBING VENTILATION CERTIFICATION  I,Owner of the unit located at	working condition.
Date of Certification	
PLUMBING VENTILATION CERTIFICATION  I,Owner of the unit located at	THDA also recommends the installation of carbon monoxide detectors when gas is being used in a unit.
I,Owner of the unit located at(print name)	Signature of Owner Date of Certification
I,Owner of the unit located at(print name)	
I,Owner of the unit located at(print name)	PLUMBING VENTILATION CERTIFICATION
certify to the best of my knowledge that the plumbing ventilation system in the unit is in proper working condition.  Due to the installation of the plumbing ventilation system, a plumbing vent pipe cannot be viewed by the THDA staff person conducting an HQS inspection.	
Due to the installation of the plumbing ventilation system, a plumbing vent pipe cannot be viewed by the THDA staff person conducting an HQS inspection.	(print name)
person conducting an HQS inspection.	certify to the best of my knowledge that the plumbing ventilation system in the unit is in proper working condition.
	Due to the installation of the plumbing ventilation system, a plumbing vent pipe cannot be viewed by the THDA staff
	person conducting an HQS inspection.
L Signature of Owner Date of Certification	Signature of Owner Date of Certification

WATER HEATER, TIE DOWNS, GAS APPLIANCE AND PLUMBING VENTILATION CERTIFICATIONS

HO-0372 Revised 5/2005